

# CtK Annual Business Meeting

*Continuing Christ's Work:*

*Worshiping God*

*Growing in Faith*

*Serving the World*

**Jan 22, 2012**

# Christ the King Annual Business Congregational Meeting

January 22, 2012

Word / Opening Prayer

Minutes of previous congregational meeting

Report of the Congregational President

Report of the Finance Chairman

Other Reports

Unfinished Business – N/A

New Business

Closing Prayer

## Minutes of previous meeting

- Copy of the congregational meeting minutes found at each table
  - Business Meeting – Jan 2011
  - Special Meeting – Feb 2011
  - Election Meeting – Oct 2011
- Approval of minutes

Report of the Pastor – None

Report of the Congregational President

- Randy Hamlin - Video

# Report of the Finance Chairman

- Manfred Bartz – Overview

# Other Reports – CtK PreSchool

- Sue Baxter - Overview

# New Business – Interim Pastor

- The Synod has recommended:
  - **Pastor Doug Stensby**
    - Met with outgoing/incoming council Jan 5<sup>th</sup>
    - Currently finishing an assignment at Magnolia Lutheran
    - Previous assignments included Prince of Peace
    - Resides in Federal Way
    - Availability = March 16, 2012
    - CtK will continue to use supply Pastors
- Council will vote whether or not to confirm the Synod's recommendation at the January Council meeting this Thursday.

# New Business – What Now?

A pastoral vacancy in a congregation affords that congregation a period of discernment, a time for reflection and prayer on its mission and ministry. This period has been identified as a time of opportunity as well as challenge. Therefore the specific task of calling a pastor is but one part of the transition period between called pastors.

This important time of transition is a time of:

- self-discovery
- decision making
- looking ahead.....

# New Business – Self Study / Next Steps

- Appointing a Transition Team who will:
  - Review the Congregation's History
  - Review our Constitution/Policies/Structure
  - Review (Affirm) our Core Values, Mission and Vision (5-year plan)
  - Review our Staffing Needs and Resources
    - Working closely with personnel committee
    - Establishing the correct Staffing structure
    - Develop Role / Responsibilities for each position
  - Review our Intentional Stewardship
  - Property Inventory / Assessment
  - Finally - Ministry Site Profile /Synod Deliverables
- Estimated time to complete = 3-4 months

# New Business – Transition Team

(Names in random Order)

**Gretchen Brandstetter**

**Michelle Cypher-Wicks**

**Dick Stevens**

**Sanda Anderson**

**Melissa Marzolf**

**Randy Hamlin**

**Bill Thatch**

**Sam Britton**

**Sherry Joski**

**George Nowadnick**

**Bryan Plog**

**Sue Baxter**

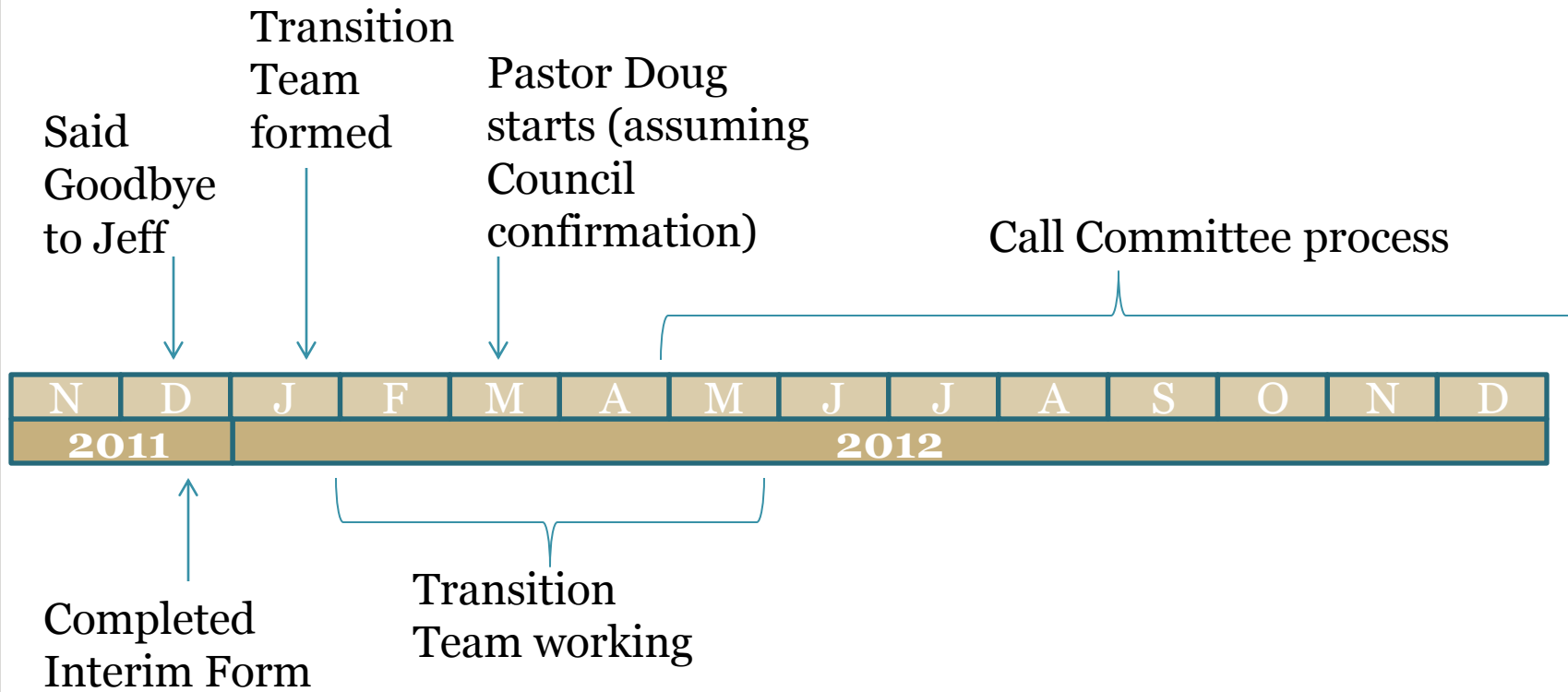
# New Business – The Call Committee

- Formation of call committee
  - Will not happen until most of the work of the transition team has occurred.
  - Is estimated to be in the April /May 2012
  - Will be comprised of 9 voting members

# New Business – The Call Committee

- Call Committee Highlights
  - Will be reviewing candidates (max 5 at a time) provided by the Synod office.
  - Interviewing candidates against the profiles established by the Transition team and Personnel committee and confirmed by Council and congregation.
  - Names will be confidential to Call Committee
  - 1<sup>st</sup> interviews may be held via Skype
  - CtK is responsible for travel expenses and moving expenses
  - Will terminate upon installation of newly called pastor.
- Estimated time to complete = As long as it takes

# New Business – Summary Timeline



# New Business – Preschool Budget

## Income

Registration	Number of Classes	Students per Class	Total Students	Monthly Tuition Fee	Months of Class Tuition Total	Tuition Total	1-Time Registration Fee	Yearly Grand Total
Three-Day Classes	3	12	36	\$118.00	9	\$38,232.00	\$65.00	\$38,297.00
Two-Day Classes	1	11	11	\$87.00	9	\$8,613.00	\$65.00	<u>\$8,678.00</u>
<b>Total Income</b>								<b>\$46,975.00</b>

## Expenses

Salaries	Monthly Salary	Yearly Salary	Social Security / Medicare	Hrs/Week	Hrs/Month	Hrs/Year	L&I Insurance/Year	Yearly Total
Teacher #1	\$1,879.91	\$16,919.23	\$1,294.32	23.0	99.7	897	\$1,442.24	\$19,655.50
Teacher #2	\$710.70	\$6,396.30	\$489.32	9.0	39.0	351	\$564.36	\$7,449.97
Teacher Assistant #1	\$913.27	\$8,219.43	\$628.79	19.0	82.3	741	\$1,191.42	\$10,039.63
Preschool Director	\$333.33	\$2,999.97	\$229.50	5.0	21.7	195	\$313.53	<u>\$3,234.47</u>
<b>Total</b>								<b>\$40,379.87</b>

Room Usage Fees	Room #	Other Costs	Costs/Yr
	Room #1	\$295/mo	\$2,655.00
	Room #2	\$115/Mo	<u>\$1,035.00</u>
<b>Total</b>			<b>\$3,690.00</b>

Supplies	Class Supplies	\$75/mo	\$675.00
	Office Supplies/Paper	\$25/mo	<u>\$225.00</u>
<b>Total</b>			<b>\$900.00</b>

Liability Insurance	Policy	\$25/mo	<b>\$300.00</b>
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Technology	Internet / Website	\$12.50/mo	\$150.00
	Classroom Mgt S/W	\$0	\$0.00
	Payroll (use existing)	\$10/mo	\$90.00
	Telephone	\$55/mo	\$660.00
	Office Equipment	\$20/mo	<u>\$180.00</u>
<b>Total</b>			<b>\$1,080.00</b>

Advertising	News Papers Ads	\$15/mo	\$135
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**Total Expenses** **\$46,484.87**

## Net Income

Total Income Minus Total Expenses

**\$490.13**

# New Business – 2012 Budget Approval

	Proposed 2012 Budget		Change from 2011	2011(Reference)	
	Dollars	% of budget		<u>0</u>	<u>0.00%</u>
Ministry Beyond the Congregation (Local and Global missions & PLU) (Synod Benevolence)	\$9,000.00	1.92%		\$9,000.00	1.79%
Pastor Salary and Expenses	\$119,709.50	25.54%	-	\$119,709.50	23.81%
Staff Salary and Expenses	\$161,935.97	34.55%	-16.08%	\$192,962.73	38.38%
Administration Expenses	\$16,300.00	3.48%	-	\$16,300.00	3.24%
Community Service	\$0.00	0.00%	0%	\$0.00	0.00%
Education	\$6,500.00	1.39%	1.56%	\$6,400.00	1.27%
Evangelism	\$2,000.00	0.43%	-	\$2,000.00	0.40%
Facilities	\$29,400.00	6.27%	3.30%	\$28,460.00	5.66%
Financial Management	\$12,100.00	2.58%	2.98%	\$11,750.00	2.34%
Parish Relations	\$3,400.00	0.73%	-17.07%	\$4,100.00	0.82%
Stewardship	\$500.00	0.11%	-	\$500.00	0.10%
Women's Ministries	\$150.00	0.03%	-	\$150.00	0.03%
Men's Ministries	\$150.00	0.03%	-	\$150.00	0.03%
Parish Nurse	\$400.00	0.09%	60.00%	\$250.00	0.05%
Worship	\$4,500.00	0.96%	-14.29%	\$5,250.00	1.04%
Youth	\$2,000.00	0.43%	-	\$2,000.00	0.40%
Website Sub Maintenance	\$1,100.00	0.23%	-31.25%	\$1,600.00	0.32%
Global Missions	\$250.00	0.05%	-	\$250.00	0.05%
Mortgage (aka One In , OIM)	\$62,340.00	13.30%	-	\$62,340.00	12.40%
<b>Sub Total</b>	<b>\$468,675.02</b>	<b>100.00%</b>	N/A	\$502,705.46	100.00%
			-	\$0.00	0.00%

Total General Budget	% change from 2011
\$468,675.02	-6.77%

Total General Budget	% change from 2010
\$502,705.46	0.00%

# Final Questions

- Prayer / Adjourn